

**Minutes of Coleshill Tennis & Sports Club
Annual General Meeting
Thursday 2nd December 2010**

1. Attendees

Chris Maclaren	Patrick Maclaren
Chris Lloyd	Stan Lloyd
Scott Lilley	Jo Lilley
Pauline Hoskin	Jane Breeden
Rebecca Breeden	Laura Davis
Steve Judd	Mike Bramley
Gareth Jolly	Rod MacAuley
Louise Davies	John Davies
Helen Yendall	Alan Stevenson (Chairman)
Jennie Downton	Gary Downton
Lin Ward	David Arrand
Tina Wiggin	Roger Cox
Kit Bramley	Katie Heath
Chris House	Will Bramley

1a. Apologies

Russell Lloyd	Clare Jolly
Rachel Taylor	Derek Hopkins
LenTiu Wright	Susan May

2. Previous minutes

There were no comments on the previous minutes

Minutes from the last meeting were proposed by Chris Lloyd and seconded by Patrick Maclaren.

3. Matters Arising

There were no matters arising from the previous minutes

4. Chairman's Address

The Chairman thanked those of the committee who had committed onerous amounts of time both to firefighting issues and helping develop the club, those members who had given up their spare time to support the running of the club including but not limited to working parties, organising/supporting tournaments and providing food. He indicated that it is that type of behaviour that makes Coleshill a members club. He also thanked those members who had taken the time and effort to complete the membership survey earlier in the year.

The Chairman outlined a number of interesting moments and events in the past year: the loss of an entire men's team; the creation of a new ladies one; the completion of the access road (mainly thanks to Louise Davies); the investment in time and money on improving the tennis facilities and the wider clubhouse facilities and grounds (and confirmed that the changing rooms/showers/lobby were in the process of being addressed). He also highlighted the successful raising of funds for two charities (Save the Children Mixed Double event – thanks to Chris Maclaren, and Warwickshire & Northamptonshire Air Ambulance through the 24 hour tennis event – thanks to Scott Lilley).

The Chairman commented that we are in the fortunate position both to have such a lovely club (as evidenced by external comments) and to have sufficient funds tucked away to be able to replace all the courts when they will need replacement over the next 5 to 10 years. He also indicated that there were however challenges facing the club. Underlying memberships were falling despite some fairly active, albeit somewhat knee jerk, marketing, with the result that the club was currently operating at not much more than breakeven. He indicated there were insufficient member numbers to resolve the issue just by shoving up subscription rates: the club needed to get new members and keep the ones it had. It was for this reason that the committee had decided to propose that subscription levels would not rise next year as previously agreed.

The Chairman indicated that the challenges for 2011 were therefore to have a more consistent, active and structured recruitment campaign, and to ensure that all members become more engaged in supporting and promoting the activities that match their needs. He indicated that this would continue to take time and resources, but hoped that next year the valuable time spent by committee members on chasing members who hadn't paid but still played, and working out how to address the issue. It is partly because of this

issue that the new fence with access codes had been introduced, with the intention that any members who consistently admit non members into the club outside of the rules, will be subject to the disciplinary actions allowed under the rules.

The Chairman indicated that he had taken up the position as he believed, and still believes, that the club has a great future ahead of it. However, he had come to realise that the skills of a Tennis club Chairman, are different than that of a company Chairman, and what was needed was someone who was completely ingrained with the club and it's members. He didn't feel he was, or would be, and therefore, with regret, he had decided not to stand for re-election. He indicated however he felt that there were two excellent candidates standing that he believed would be ideal for the role, and hopefully allow the club to reach it's full potential.

Scott Lilley asked the meeting to thank the Chairman for his time and effort over the past year, which they did in the customary manner.

5. Proposal for Additional Rule: 'No Committee Member may vote on any issue which relates to activities in which they receive payment from the club'

Chris Maclaren pointed out that this proposal had not been notified to the members 15 days prior to the AGM and could not therefore be voted on. It was agreed to defer this proposal until the next AGM.

6. Hon.Treasurers report and adoption of the accounts

Good evening everyone.

I hope that you have all found a copy of the 2010 Accounts and had a chance to have a brief look through them.

One of the first things you've probably noticed is that the profitability of the club has taken a significant knock this year, with the surplus falling to less than £1,000, compared with over £5,600 last year.

Whether it's a reflection of the current economic climate or not, with the notable exception of bar takings, all of the major categories of income have seen a reduction from last year's levels. As you will see from the Income and Expenditure Account, total income has fallen by £2,800 to £35,464, with

the fall in subscription income accounting for over £1,100 of the shortfall. Despite a number of initiatives intended to retain existing members and encourage new ones, overall membership fell by 35 to 184. Based purely on the number of members, a greater fall in subscription income might have been expected, but the higher 2010 fees went some way to limiting the impact.

Although the overall profit generated by the bar was down compared with the previous year, takings were up by almost 10%, due in no small measure to the success of a number of social events, for which a great deal of credit must go to Scott and his band of helpers. As well as bringing in extra bar revenue, the events themselves were profitable, turning a loss of almost £900 in 2009 into a profit of over £300 this year.

Despite the increased turnover, and an increase in gross profit, the bar contributed almost £900 less than last year, as bar wages increased by over 18%. This was partly as a consequence of the increased activity, but also once again reflects the policy of keeping the bar open throughout the week for the benefit of members when it might not be commercially justified by the takings.

Elsewhere, the fall off in revenue was fairly consistent, with nothing particular standing out, and probably reflected the lower membership numbers, and the impact of the coldest winter for many years.

Although total Expenditure showed an increase of more than £1,800 compared with 2009, much if not all of the increase can be explained by several 'one off' costs.

Included within courts and ground maintenance is the £800 cost of repairing rabbit damage to the courts and almost £300 for 3 new nets. Producing the 2010 club brochure at short notice cost £900, and is an expense which won't be repeated next year.

Lighting and heating costs rose by almost 20%, due partly no doubt to the abnormally cold winter, but also to a number of gas prices and the fall in value of the pound against the dollar.

You will probably have noticed a couple of new costs this year in respect of the mens' first team travel costs, and committee meeting drinks. Paying

travel expenses to first team players who were not club members, in order to maintain the team's first division status, was an experiment that was agreed in committee, but will not be repeated next year. However, it was felt that paying for committee members' drinks one night a month during committee meetings was appropriate, and a small price to pay to recognise the effort and commitment that is put in throughout the year.

Inevitably there were some cost savings compared with 2009, the most significant of which were in respect of club House maintenance, water and sewage and advertising.

All of which leaves the club's financial situation at the end of the year very similar to that at the start, and as you will all be well aware the top section of the drive from Maxstoke Lane has finally been resurfaced. Our proportion of the cost was £2,000. During the year the club invested in new benches for the lawn, and a large screen TV facility. This had an inevitable impact on our cash reserves which fell by £2,600 over the year.

Hopefully I've covered most of points from the accounts, but if there are any questions, I'll do my best to answer them.

And finally, no Treasurer's report would be complete without a thank you to Pat Maclaren for the typically thorough and professional job he has made of auditing the Accounts, and this year working to an even tighter schedule than usual.

Thank you.

Acceptance of the Accounts was proposed by Chris Maclaren and seconded by Alan Stevenson.

7. Election of auditor

Alan Stevenson proposed Patrick Maclaren as auditor again for next year, and this was seconded by Chris Lloyd. Thanks to Pat.

8. Proposal for subscription levels

	2011/12
Current	
Senior	£180.00

(£180.00)	
Intermediate (18-25)	£85.00
(£85.00)	
Junior (13-17)	£45.00
(£45.00)	
Junior (0-12)	£35.00
(£35.00)	
Senior Citizen	£65.00
(£65.00)	
Family	£360.00
(£360.00)	
Social	£15.00
(£15.00)	
Country Membership	£65.00
(£65.00)	

It had been the opinion of the committee for the subscriptions to stay at the current levels.

Carried, all in favour.

9. Election of officers

Chair	Kit Bramley	proposed by Patrick
Maclaren		
		seconded by Tina Wiggan,
majority in favour		
Secretary	no proposals	
Treasurer	David Arrand	proposed by Alan
Stevenson		
		seconded by Stan Lloyd,
majority in favour		
Membership Secretary	no proposals	
Tennis Manager	Steve Judd and Mike Bramley both standing.	
	A vote was taken. Steve Judd was duly	
appointed		
Junior Representative	Laura Davis	proposed by Jane Breeden
		seconded by Steve Judd,
majority in favour		
Social Secretary	Scott Lilley	proposed by Kit Bramley

majority in favour
Communication Mgr seconded by Roger Cox,
Jennie Downton proposed by Tina Wiggin

majority in favour
Facilities Manager seconded by Jane Breeden,
Maclaren Roger Cox proposed by Chris

majority in favour
seconded by Laura Davis,

10. Any Other Business

There being no further business communicated to the Secretary, the Chairman thanked everyone for attending on such a dreadful night, and closed the meeting at 8:15pm