

## **COLESHILL TENNIS & SPORT CLUB**

### **Minutes of committee meeting Monday 14 November 2011**

#### **Present**

Kit Bramley: Chairperson; Pauline Hoskin: Secretary;  
Jennie Downton: Communications; Scott Lilley: Social Secretary; Roger Cox:  
Maintenance ; David Arrand: Treasurer.

**Apologies:** Tina Wiggin.

#### **Minutes of last meeting**

Agreed and signed. Minutes to be circulated and copy placed on notice board. – action KB

#### **Matters arising from minutes of last meeting:**

Still awaiting money from WLTA for hosting cocktail party:

Kit has contacted WLTA who state that they require an invoice from the club to the total of £150.00. Invoice to be sent – action KB

Thursday evenings-squad for beginners: reports received that the social tennis is being interrupted by the beginners squad that runs from 7pm -8pm. It was previously suggested that this squad could move to Monday evenings. Ian/Sam have stated that only one member of the group would be happy to change. Suggest that it remains as it is until the start of the new season. Another possibility discussed – joining two junior groups enabling beginners to change to an earlier time. Speak to Sam re feasibility. Action PH.

Lights on the Rock: SL made enquiries and established that 6 lights would be required costing £100.00 each with a 25 year guarantee. 6 poles would be required at a cost of £60 each. The cost of installation and with key operation total cost £3000.

Coffee machine discussed: As ‘honesty box’ for coffee is not used not enough money collected to cover the cost, RC said he has a contact with a company called ‘Vendaid’ Enquiries to be made with this company; Action RC.

Coaches’ Contract: This is ongoing, draft prepared to be discussed with TM and

Chair. Action DA.

## **Main Agenda**

### **Priority Matters:**

Sport England Bid: - copies printed off, to be discussed by TM / treasurer and Chairperson. Meeting 8pm Tuesday 15/11/11 to discuss this and contract.

AGM : Request made to members for matters to be raised at the AGM – one request so far for subs for pensioners to be altered for those who have retired but not attained State pension age. Views to be sought at AGM and these will be discussed at forthcoming year at committee.

### **Forward Diary Review**

Application from Jodie HOBBS for 21<sup>st</sup> birthday/family party Saturday 3 December 2011, £200 deposit paid.£25 cleaning and £90 room hire 7.30pm – 1230am. Agreed.

### **Capex Expenditure:**

Steve Eagles- electrician to do ‘earthing’ where required, re-test breaker and cabling and earth sockets. Invoice for £750 received for work done, further invoice to follow when further work completed. Agreed work to be done.

### **Actions Outstanding**

Contact coaches as already discussed.

Keys: To be issued on request – Vicki to distribute – cost £5.00 refundable on return of keys.

Places to play-Jennie to complete registration information on webpage.

### **Matters arising from reports:**

### Maintenance:

Quote obtained for repainting of shutters- via Gary Downton -£379.00. - Agreed.

The main door to clubhouse needs attention

Invoice for gardening completed by Malcolm (contractor) submitted.

### Social Secretary:

Quiz arranged for 25/11/11. 'Leftovers day' for 27/12/11 to start with walk from clubhouse to Maxstoke and back. – dogs are invited.

New Year's eve – possibly APX performing – if not music will be provided by Nathan Wiggin. Cost £2.50 per ticket. – bring/share food.

### Communications

See attached report: Everything in place for the Dinner/Dance.

### Membership

See attached report.

### Secretary/Tennis Manager

See attached report.

### Treasurer:

See attached report.

### Chairperson:

See attached report. Looking into cost of refurbishment of courts 3 and 4.

Door vents required for office door to improve air circulation.

Request from Coleshill Folk club for use of club on 1<sup>st</sup> Thursday of each Month.

The folk club request free use of room as proceeds to go to Alzheimer's Society.

First evening Thursday 8 December 2011. DA stated that we would need to take £75 minimum over bar to cover club's costs, i.e. bar staff heating and electricity.

All agreed.

Meeting Concluded 10.30pm

Next Meeting AGM 1<sup>st</sup> December 2011 8pm.