

## **COLESHILL TENNIS & SPORT CLUB**

### **Minutes of committee meeting Monday 10 October 2011**

#### **Present**

Kit Bramley: Chairperson; Pauline Hoskin: Secretary;  
Dave Arrand: Treasurer; Roger Cox: Maintenance and Jennie Downton:  
Communications: Tina Wiggin Membership Secretary; Scott Lilley Social  
Secretary.

**Apologies:** nil

#### **Minutes of last meeting**

The minutes were agreed and signed as a true copy. All actions were either completed or covered later in the meeting. Minutes of last meeting to be circulated to all members (**Action KB**) and a copy to be posted on notice board (**Action KB – done**).

#### **Matters arising from minutes of last meeting :**

1. BTM numbers: Kit reports that she has deleted all old members and an email has been sent to new members to complete and register application-the rest of the procedure will be done by W.L.T.A.
2. Committee nominations: for 'most improved players' – discussed and decision made –to be announced at annual Dinner dance.
3. W.L.T.A. cocktail party: numbers to be confirmed by WLTA re food required, currently only 16 confirmed.
4. Anna Taylor- room booking: Cancelled pending submission of alternative date.

#### **Main Agenda**

#### **Priority Matters**

1. 'Places to play' : Paperwork to be completed (may need to liaise with Ian Poole) (action KB)

2. 'Places to play' –registration: needs to be done annually – (action DA)
3. Email list to be sent to members: ( Other than new members) approximately 30 to register free for BTM ( action KB)
4. Outside Lighting: Quotes received from electrician Steven Eagles for external lighting to surround club and a sensor light at the gates: £475.00 plus VAT.
5. Electrical Inspection and test: £275.00 plus VAT – all agreed (action KB to confirm with electrician)
6. Lights on 'Rock' – quote required: Planning permission previously denied. If lighting quote suitable further planning permission will be sought.
7. Possible roof leak – Pete Robson to be asked to check – appears water coming in through bar light s area (action RC)
8. Coaching Groups: Thursday is a very busy social evening request Ian / sam to move Thursday beginners to Monday 6.30pm – 7.30pm and move Monday Improvers to 7.30pm – 9pm. (Action PH)
9. Winter Opening hours – bar : As from 17 October 2011 Winter opening times for the bar will be as follows; Monday – closed; Tuesday 8pm -11pm; Wednesday 7.30pm -11pm; Thursday 8pm -11pm; Friday 7pm-11pm; Saturday closed unless function on; Sunday 12.30pm -4pm. Speak to Vicki first then email members(action KB)
10. Court Lights trial: There are still complaints re continuity of lights (i.e. keeping lights lit to eliminate need for warm up time) Some members still not paying fair share. Discussion re collection of money for lights from players, however it appears that more money to cover lights is now collected confirming the point that all lights were not being paid for. A more constructive comparison needs to be made. (Action DA).

**Forward Diary Review:** No forthcoming bookings

### **Capex Expenditure Proposals**

£324.00 including VAT and delivery for table tennis table – paid by Pauline – delivery Tuesday 11 October 2011.

**Actions Outstanding : Nil**

### **Matters Arising from committee reports**

Maintenance – The shed is now in a dangerous condition – must consider demolition and re-build possibly using breeze blocks. It is thought we may need planning permission – if so could be submitted with light application. (Action SL)

Secretary: Table tennis table – as discussed above.

Membership: 3 new senior members joined and paid proportionate subscriptions. Membership currently stands at 61 senior members (possibly plus 4); 14 intermediate members; Junior under 12's – 33 members; Junior under 17 – 20 members; Social 38 members; Life – 8 members.

Social: Need to push tickets for Halloween/junior presentation; tickets to be given to Sam to try to sell Thursday evenings and Saturday Mornings. Kit to call in Saturday morning to assist sales.

Communications: Emails to be sent re Halloween and Junior presentation and to request any Halloween decorations that members may be able to assist club with. Ian/ Sam will be asked to present prizes.

Treasurer: See attached Financial report. Contract for Ian and Sam completed – proposed draft available soon. (Action DA)

Tennis Manager: See attached report plus copy of report submitted to W.L.T.A. for forum 2 November 2011.

Chairpersons report: See attached.

Proposed items for AGM Agenda – Student membership (Living at home or otherwise) to be included in Family membership – Roles and responsibilities of all committee positions to be re-assessed. (Action KB & PH) KB proposed that TM role be a paid position and or half or free membership for committee members. For further discussion at November committee meeting.

10.35pm meeting concluded

£27.30 bar tab.

Next Meeting Monday 14 November 2011 at 7pm.